

Are you looking for a venue that welcomes requests with creativity providing your guests with an experience like no other?

## **Welcome - you have found us!**

Here at Sandown Park Hotel we will deliver nothing but the best, always reaching to surpass expectations. We will ease the task of organising your function by tailoring your important event to your preference and budget.

Furthermore, please feel free to mention any special request as we believe flexibility is the key to holding a successful event. We extend to you an open invitation to book an appointment to discuss further details to ensure your event will be a memorable one.

### Contact Details;

E-mail:	<a href="mailto:sandown.park.hotel@alhgroup.com.au">sandown.park.hotel@alhgroup.com.au</a>
Phone:	(03) 9546-5755
Fax:	(03) 9546-7720
Venue Manager:	Chris Thomas
Function Coordinator:	Tarryn Ring
Mel Ref:	80 D9

## **Function Room Capacity**

<b>Cocktail Style:</b>	280 people
<b>2/3 Course Meal:</b>	130 people
<b>Buffet:</b>	130 people

## **Room Hire**

Monday – Thursday	
Half day	\$120
Full day	\$200
Friday and Saturday night (duration 5 hours)	\$250
Sunday night (duration 5 hours)	\$350

## **Terms And Conditions**

### **Deposit**

A deposit of \$200 is required within 7 days of booking. If this payment is not received management reserves the right to cancel the booking and reallocate the function room to another client.

### **Payments**

Payment in full is required 7 days prior to your function by cash or credit card only

### **Cancellations**

Refunds of deposits will only be given with 21 days notice to the date of the function

### **Food and Beverage Policy**

No food or beverage is permitted to be brought onto and / or consumed on the premises. Any food not consumed during the function remains the property of the Sandown Park Hotel.

Sandown Park Hotel promotes Responsible service of Alcohol

### **Full Service Menu**

All meals are served on a 50/50 basis

### **Beverages**

Purchased on a consumption basis

### **Property Damage**

Organisers are financially responsible for any damage caused to function area or surroundings by their guests, during a function

### **Entertainment**

Will be subject to approval. Management must be advised at time of booking

### **Accommodation**

We offer a special rate of \$75 - for any guest wishing to stay for function

### **House Policy**

Due to our responsible serving of alcohol laws guests must leave venue after the conclusion of the event

### **Liquor Licensing Requirement**

1. Management reserves the right to exclude or remove any objectionable person/persons from a function in accordance with the Liquor Control Act of Victoria
2. Management reserves the right to refuse admission to any or all other areas of the venue in accordance with the Liquor control act of Victoria
3. Offensive behaviour will not be tolerated at any time during a function on the hotel premises

## Additional Information

### Decorations

You are more than welcome to decorate the room yourself but why not let us to do it for you! Take the stress out of your function and give us all the work! We offer 3 different decoration packs depending on what you prefer. If you are after anything in particular that isn't included just let us know and we are more than happy to accommodate

#### **PACK #1** **\$110**

Coloured napkins (your choice of 2 colours)  
Up to 80 helium balloons (your choice of 2 colours)  
Table scatters

#### **PACK #2** **\$220**

Coloured napkins (your choice of 2 colours)  
Up to 100 helium balloons (your choice of 2 colours)  
Table scatters  
Birthday numbered cut outs eg 21 or 30 (your choice of 2 colours)  
Ribbon on railing surrounding dance floor

#### **PACK #3** **\$300**

Coloured napkins (your choice of 2 or 3 colours)  
Up to 150 helium balloons (your choice of 2 or 3 colours)  
Big aged balloon eg 21 or 30  
Table scatters  
Birthday numbered cut outs  
Balloon weights around cake table and entrance  
Ribbon on railing surrounding dance floor

### Cake

You are more than welcome to come in any time during the day of your function with your cake and we will store it accordingly. We also cut and serve the cake if requested

#### **In house DJ** **\$385**

We have an amazing in house DJ who will contact you a couple of weeks prior to your function

### Extras

You may bring in chips and nuts  
However no lollies or chewing gum is allowed

# COCKTAIL MENU

DATE:

NUMBER OF PAX:

MINIMUM OF 50 GUESTS

Choice of 8 from either Menu 1, 2 or 3

## MENU 1

**\$14.50**

**per person**

Sausage rolls	Sweet chilli or mustard chicken dippers	Mini dim sims
Party pies	Flame grilled meat balls	Chicken curry puffs
Mini spring rolls (v)	Potato wedges (v)	Seafood dumplings
Vegetable samousa (v)	Satay chicken diamonds	Marinated chicken wings

If you would like to have additional items then they will be charged on a per item per person basis at the time of booking

## MENU 2

**\$17.50**

**per person**

Sausage rolls	Crumbed calamari	Lamb curry puffs
Party pies	Beef Skewers	Fish goujons
Mini spring rolls (v)	Mini Thai fish cakes	Pork shanghai dumplings
Vegetable samousa (v)	Spinach & Ricotta triangles (v)	Marinated chicken wings
Mini dim sims	Mixed mini quiches	Water chestnut & mushroom puff (v)

If you would like to have additional items then they will be charged on a per item per person basis at the time of booking

## MENU 3

**\$21.00**

**per person**

Sausage rolls	Breaded crab claws	Steamed prawn dumplings
Party pies	Chorizo & mozzarella involtini	Lamb samousa
Mini spring rolls (v)	Peking duck wontons	Chinese chilli meatballs
Vegetable samousa (v)	Spinach & Fetta frittata (v)	Cocktail chicken satays
Mini dim sims	Tempura torpedo prawns	Vietnamese prawn & chicken wonton
Vegetable korma roti (v)	Mini traditional beef wellington	

If you would like to have additional items then they will be charged on a per item per person basis at the time of booking

# COCKTAIL FOOD PLATTERS

## CHEESE AND BISCUIT PLATTER

**\$35.90**

A selection of cheeses, including Tasmanian Brie, Vintage Cheddar and a Blue cheese served with Water Crackers, and a selection of seasonal fruits.

## ANTIPASTO:

**\$48.00**

A selection of marinated and char-grilled vegetables, olives, semi sun-dried tomato, artichokes, assorted sliced cold meats, smoked salmon and marinated calamari.

## DIPS PLATTER

**\$21.50**

A selection of dips, served with crusty bread, grissini, and corn chips.

## SUSHI PLATTER

**\$POA**

An assortment of popular Japanese sushi pieces

## SANDWICHES

**\$38.00**

A selection of gourmet, point sandwiches

## SEASONAL FRUIT PLATTER

**\$45.50**

## SEAFOOD PLATTER

**\$POA**

A selection of sea foods including whole prawns, baby octopus, oysters  
Marinated calamari and other fresh seasonal sea-foods

# BUFFET MENUS

**INCLUDES;  
COLD BUFFET  
HOT & COLD BUFFET  
CARVERY BUFFET**

MINIMUM 30PAX

## **COLD BUFFET**

PLATTERS OF COLD MEAT INCLUDING;  
BEEF, HAM PORK AND ROAST CHICKEN

### *SALADS*

TOSSED GARDEN SALAD  
FRESH POTATO SALAD  
PASTA OR RICE SALAD (*YOUR CHOICE*)  
COLESLAW

### **PLATTERS**

#### **SEASONAL FRUIT PLATTER**

A selection of fresh seasonal fruit

#### **DIPS PLATTER**

A selection of dips, served with crusty bread, grissini, and corn chips

#### **CHEESE AND BISCUIT PLATTER**

A selection of cheeses, including Tasmanian Brie, camembert, Vintage Cheddar and a Blue cheese served with Water Crackers, and a selection of seasonal fruits

**VEGETARIAN ANTIPASTO**

A selection of marinated and char-grilled vegetables, olives, semi sun-dried tomato, artichokes, haloumi and fetta cheese

FRESH BREAD ROLLS

APPROPRIATE CONDIMENTS

COLD BUFFET WILL BE SERVED WITH TEA AND COFFEE.

**\$ 24.50 PER PERSON**

# **HOT & COLD BUFFET**

PLATTERS OF COLD MEAT INCLUDING BEEF, HAM AND ROAST CHICKEN

## **SALADS**

TOSSED GARDEN SALAD

GREEK STYLE SALAD

FRESH POTATO SALAD

PASTA OR RICE SALAD (*YOUR CHOICE*)

COLESLAW

SEASONAL FRUIT AND CHEESE PLATTER

FRESH BREAD ROLLS

## **HOT DISHES**

*SELECT 2 OF THE FOLLOWING*

CHICKEN CURRY

BAKED SHRIMP AND PEPPER CALAMARI RISOTTO

BEEF STROGANOFF

BUTTER CHICKEN

BEEF LASAGNA

LAMB AND APRICOT CASSEROLE

*(CHOOSE ONE OF THE FOLLOWING)*

STEAMED RICE OR STIR FRIED VEGETABLES.

HOT/COLD BUFFET WILL BE SERVED WITH TEA AND COFFEE.

**\$ 31.50**

**PER PERSON**

# **CARVERY BUFFET**

*SELECT 2 OF THE FOLLOWING ROASTS*

PORK      BEEF      TURKEY      BAKED HAM      LAMB

BAKED POTATOES OR SCALLOPED POTATOES (YOUR CHOICE)

SEASONAL VEGETABLES

RICH GRAVY

FRESH BREAD ROLLS

APPROPRIATE CONDIMENTS

## **DESSERTS**

*A SELECTION OF 2 OF THE OPTIONS BELOW*

FRESH FRUIT SALAD

APPLE STRUDEL

ASSORTED TARTS AND CHEESE CAKES

ALL DESSERTS SERVED WITH CREAM

CARVERY BUFFET SERVED WITH TEA AND COFFEE

**\$21.00**

**PER PERSON**